

Disciplinary regulations

Latest amendments ratified by the Board on 4 October 2012.

General provisions

1 § These disciplinary regulations regulate issues relating to disciplinary measures that may be taken against students at the Stockholm School of Economics (SSE). The term "student" refers to someone studying on one of SSE's first-, second- or third-cycle programs, or on another equivalent program.

Disciplinary measures

2 § Disciplinary measures may be taken against students who

- a) use prohibited means or in some other way attempt to cheat during examinations, tests or when a study achievement is otherwise to be assessed, or who act in such a way as to try to give a student/group of students an unfair advantage over other students when a study achievement is to be assessed,
- b) disturb or obstruct teaching, examinations, tests or other educational activities at SSE,
- c) disturb activities at the SSE library or other SSE establishment,
- d) harm or purloin property belonging to SSE or which is being used for SSE activities or that is on the premises where such activities are taking place,
- e) suffer from mental disturbance, abuse alcohol or illicit drugs, or have committed a serious crime and as a result of such are considered to pose a significant risk of injuring another person or valuable property while studying,
- f) subject another student, employee or other person on official business at SSE to sexual harassment or other form of harassment referred to in Chapter 1, Section 4 of the Discrimination Act (2008:567).
- g) act dishonestly or otherwise improperly towards another student or towards an employee or other person on official business at SSE,
- h) fail to obey SSE regulations pertaining to confidentiality and a person's legal right to anonymity for external information suppliers,
- i) are guilty of an action that can on reasonable grounds be deemed to constitute a criminal offence and which has a connection to the education or financing of education at SSE or to persons associated with it,
- j) act in such a way as to intentionally seriously damage SSE's reputation, or
- k) otherwise contravene the SSE Ordinance and General Regulations or other student regulations.

Disciplinary measures may be taken no later than two years after the misdemeanour has been committed.

3 § The disciplinary measures available are warning, suspension and expulsion.

Suspension means that the student may not participate in seminars, lectures and other teaching, departmental activities, tests, examinations or any other school activity for a pre-determined period of time (a maximum of two years) in accordance with what is prescribed in each individual case. A decision to suspend a student may be more specific and refer only to access to and physical presence in certain school premises. A decision to suspend may also be combined with the student in question losing his/her right to scholarships at SSE.

A decision to expel means that the student is permanently banned from studying at SSE and loses his/her right to scholarship funds at SSE.

The handling of disciplinary matters

Introduction

4 § Disciplinary matters are to be dealt with by the SSE President. The student may appeal in writing to the Disciplinary Committee against the President's decision to suspend or expel. Appeals are to be lodged with the President within three weeks of the student being informed of the decision. The student must be informed of this right.

The President's inquiry and decision, etc.

5 § Just cause to suspect misdemeanours of the type described under 2 § above being committed shall immediately be reported to the President.

The President shall ensure that a matter referred to him/her is thoroughly investigated. The President shall give the student involved in the matter the chance to express his/her opinion. The President may call members of staff or students at the school to provide information. Should the President find it necessary to interview the student in person, the latter is obliged to appear after being asked to do so at the risk of further disciplinary action being brought against him/her. The student may engage a representative. The recorded decision of the President determines whether the matter is to be a) dropped without any further action being taken, or b) lead to the student being warned, suspended or expelled.

The Disciplinary Committee

The composition of the Disciplinary Committee

6 § The Disciplinary Committee consists of one member who is knowledgeable about the law (chairperson), appointed by the SSE Board for a period of three years, two representatives appointed by the Faculty and Program Board for a period of three years, a doctoral student, appointed by the SSE PhD Program Committee for a period of one year and the president of the SSE Student Association.

Each of the committee members shall have an deputy. Deputies are appointed in the same way and for the same length of time as full committee members. The same eligibility requirements apply to deputies as to full committee members.

Disciplinary Committee quorum

7 § The Disciplinary Committee is quorate when at least four members are present, one of which must be the member with legal competence or his/her deputy. If differences of opinion are expressed during deliberations, the matter shall be put to the vote. The majority opinion (receiving votes from more than half the members) shall thereby apply. Should several opinions receive the same amount of votes, the chairperson (or deputy) shall have the casting vote.

Inquiries and decisions of the Disciplinary Committee

8 § The Disciplinary Committee shall ensure that any matter referred to it is thoroughly investigated. The Committee shall give the student involved in the matter the chance to come before it and express his/her opinion. The Committee may ask members of staff and students at SSE to come before it to give information. It may also request a statement from relevant bodies within SSE regarding the behaviour of the student in question. Should the Committee

find it necessary to interview the student in person, the latter is obliged to appear after being asked to do so at the risk of further disciplinary action being brought against him/her. The student has the right to engage a representative.

Other provisions

9 A decision to suspend or expel shall be effective immediately, unless the decision dictates otherwise. If the decision includes loss of scholarship, scholarship funds shall be withheld pending a final decision.

The program coordinator or head of department may, if absolutely essential for the sake of orderliness and safety, dismiss a student from a classroom or other school premises with immediate effect and pending a decision by the President. Dismissals shall be immediately reported to the President.

The President may temporarily suspend the student from all activities at SSE with immediate effect. Such a decision shall apply until the President has assessed the matter in accordance with 5 §, although only for a maximum of one month.

When a decision to suspend or expel has come into effect, the Swedish National Board of Student Aid or equivalent body and the relevant persons and bodies within SSE shall be informed as soon as possible.